

### MAIL

Please enclose this order form with your purchase order and mail to the Customer Service Center.

**Paxen Publishing  
Customer Service  
2194 Highway A1A, Suite 208  
Indian Harbour Bch, FL 32937**

### EMAIL

To submit an order, please forward to sales@paxenpublishing.com  
If you need to contact customer service, call 866.547.1895

### ONLINE

To order online, visit www.paxenpublishing.com

Date \_\_\_\_\_

Purchase order # \_\_\_\_\_

METHOD OF PAYMENT:  Check  Money Order  Bill our account  Pay with a Credit Card

For Credit Card orders, please first submit your order at sales@paxenpublishing.com.

When your order is ready for payment we will contact you, please provide us with a direct number.

Please select the method of shipment below:

Allow 48 hours for order processing.

UPS Ground (add 10.5% of order value or a \$10.00 minimum)

UPS 2nd Day Air (add 16% of order value or a \$15.00 minimum)

#### Bill to:

Name \_\_\_\_\_

Position \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

County \_\_\_\_\_

Phone \_\_\_\_\_

District/Other \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

#### Send to:

Name \_\_\_\_\_

Position \_\_\_\_\_

Organization \_\_\_\_\_

Address \_\_\_\_\_

County \_\_\_\_\_

Phone \_\_\_\_\_

District/Other \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

If ordering technology: Technology Coordinator Name \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

By placing an order with Paxen Publishing (using this Order Form or any other means), you agree to the terms of this Order Form, including the attached Standard Terms and Conditions, as of the date of your order.

ISBN-13	Description/Title	Quantity	School Price*	Total

\* School Price includes the regular educational discount (Shipping Service Fees additional). Shipping Services Fees are prepaid and added to the invoice as a separate item. If payment for educational materials is included with your order, please add 10.5% or a minimum of \$10.00, whichever is greater, to cover standard transportation and handling costs. Customers may call 866.547.1895 for a transportation quote for large orders. State and local taxes should be added where they apply. PRICES ARE SUBJECT TO CHANGE WITHOUT NOTICE. All orders are subject to our standard terms and conditions.

**Subtotal**

10.5% to cover standard transportation and handling costs (minimum of \$10.00)

**State and local taxes, if tax exempt please attach a certificate to this order form**

**TOTAL**